



Gas Safety

- Smell gas? Call: 0800 111 999; website: www.nationalgrid.co.uk
- Find or checkout a Gas Safe registered engineer online at www.gassaferegister.co.uk or call 0800 408 5500/5577
- The Health and Safety Executive (HSE) website: www.hse.gov.uk Tel: 0845 345 0055

Electrical & Furniture Safety

- The National Inspection Council for Electrical Installation Contracting (NICEIC) Tel: 0870 013 0382; www.niceic.org.uk
- Trading Standards; website: www.tradingstandards.gov.uk

Energy Performance Certificates

- Energy Performance Certificate Information: www.campaigns.direct.gov.uk/epc
- For free, impartial advice on energy efficiency improvements call 0800 512 012 or visit www.energysavingtrust.org.uk

Tenancy Deposit Scheme

The three government approved scheme providers are:

- The Deposit Protection Service (DPS) www.depositprotection.com Tel: 0844 472 7000
- My deposits www.mydeposits.co.uk Tel: 0844 980 0290
- The Tenancy Deposit Scheme (TDS) www.tds.gb.com Tel: 0845 226 7837

Further information is also available from:

- The DirectGov website: www.direct.gov.uk/tenancydeposit
- The Tenancy Deposit Team; Email: tenancy.deposits@communities.gsi.gov.uk
- The Dispute Service: www.thedisputeservice.co.uk

Tenancy Agreements

Tenancy Agreements and Rent Books can be obtained from:

- Some of the websites listed in the “Useful Websites” section below.

Housing Advice

- Enfield Council: John Wilkes House, 79 High Street, Ponders End EN3 Tel: 0208 379 1000
- Barnet Council: Threshold Housing Advice, 36b Woodhouse Road, North Finchley N12 ORG Tel: 0208 446 2504
- Citizens Advice Bureau (CAB): to find your nearest CAB visit www.adviceguide.org.uk

Lettings & Tax

The following publications are available from HM Revenue & Customs Tel: 08459 000 444, website: www.hmrc.gov.uk or through your local tax office:

- Rent a Room Scheme – Help sheet IR223
- Taxation of Rents: a guide to property income - IR150
- Property Income Manual – PIMCONT

General Literature

The following publications are available on the Communities and Local Government website at www.communities.gov.uk

- Letting rooms in your home – a guide for resident landlords
- Letting your home
- Assured and assured shorthold tenancies – a guide for landlords
- Repairs - a guide for landlords and tenants
- Landlords - do you need a property licence?
- Licensing of Houses in Multiple Occupation in England - a guide for landlords and managers

Useful Websites

- www.directgov.co.uk
- www.landlords.org.uk
- www.shelter.org.uk
- www.letlink.co.uk
- www.landlordlaw.co.uk

Contact Us

Private Rented Accommodation Office
Middlesex University
Hendon Campus
The Burroughs
London NW4 4BT

Telephone: 020 8411 5068
Email: pra@mdx.ac.uk